

Dearborn Public Schools

Department of Student Services

18700 Audette St, Dearborn, MI 48124

Phone: (313)827-3005 Fax: (313)827-3133

dept-studentservices@dearbornschools.org

CONSENT TO RELEASE RECORDS FORM

Name used in School

DOB

Current Name

Phone Number

Last High School Attended

Last Year Attended

Please Check Record of Request (Attached Copy of ID is required)

Cash or Check paid to Dearborn Public Schools

____ High School Transcript - \$5.00 fee

____ Diploma (4-6 weeks for delivery) - \$40.00 fee

____ Diploma with cover (4-6 weeks for delivery) - \$60.00

____ Enrollment History/Mobility Letter - \$5.00 fee

____ Report Card

____ Email records to: _____

____ Mail records to: _____

Signature

Date

rv bh 10/26

*****OFFICE USE ONLY*****

Cash Amount _____ Check#, Amount, Name _____

Emailed/Mailed Date _____ Pickup Date _____ Initial _____