

MISTAR-Q Grade Book & Google Classroom

Working with Standards

Import Process Flow & Assignment Configuration

For classes where progress is reported using standards marks, each assignment needs to be associated with one or more standards. Since this is not supported by Google Classroom, the association of standards to assignments needs to be done within Grade Book itself.

As a result, importing assignments and scores needs to be done in separate steps at least initially in order to link standards to the assignments before importing scores for them. Once standards have been linked to assignments, if there are changes to assignments or scores, they may be imported together in one step.

1. Import assignments ONLY

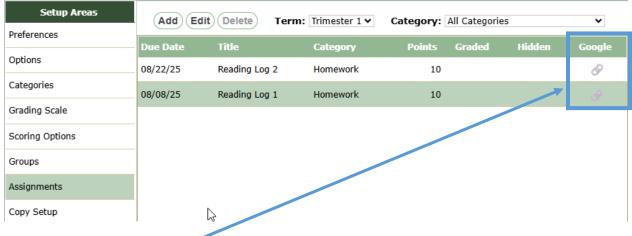


For Google Import steps, see Q Grade Book & Google Classroom for Teachers

2. Edit imported assignments, link standards to each

In Grade Book, on the Setup Tab, select Assignments

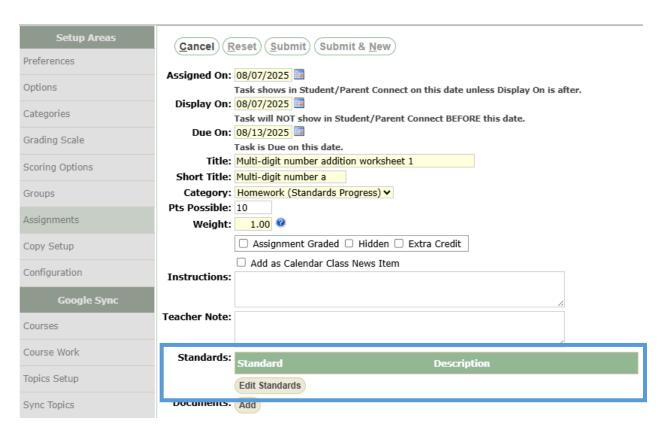
NOTE: If using TOPICS, make sure you select the section in the banner associated with the Classwork or assignments.



NOTICE the Google Link icon

Select the assignment to edit, by double clicking or clicking Edit.

NOTE: You may wish to edit the Short Title of assignments to make them easier to identify in Grade Book spreadsheet, etc. See Edit view of the assignment below.

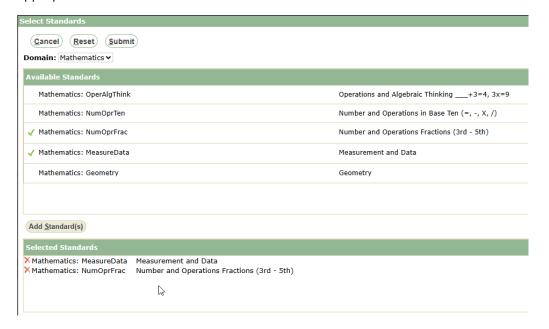


Click the Edit Standards button.

A dialog will open:

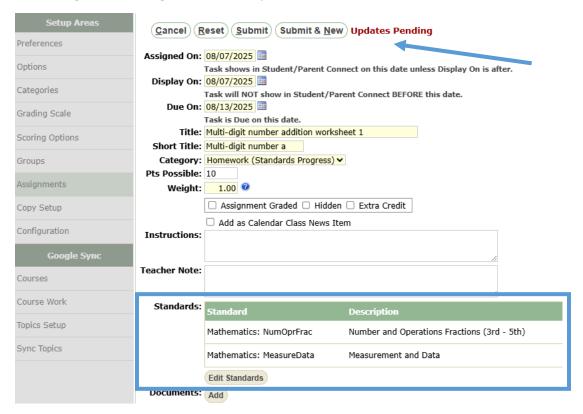
Select the Domain at the top.

Review the available standards and double click to add one or more standards or highlight all appropriate standards and click 'Add Standards' button.



When complete, click Submit to save changes.

Your changes will appear in the Assignment. Review and when complete, be sure to Submit and save changes to the Assignment at the top.



Repeat this process for each assignment.

3. Import scores

After standards have been linked to each assignment in Grade Book, then import scores.



For Google Import steps, see Q Grade Book & Google Classroom for Teachers.

Preferences

When class progress is reported using Standards marks, two Grade Book preferences that affect Google Integration come into play:

- Auto Calculate Standards Marks
 - When set to YES, assignments associated with standards in Q Grade Book will have their standard marks automatically calculated when the score is imported.
- Automatically Import Google Assignments and Scores Nightly
 - Given the need to associate standards with the assignments in the Grade Book before importing scores, we recommend this preference be set to NO when using Standards marks.

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