

O.L. Smith New Tardy Policy

- 1st tardy to any class: Re-teaching
- 2nd tardy to any class: Warning
- 3rd tardy to any class: Lunch detention
- 4th tardy to any class: Lunch detention
- 5th tardy to any class: Friday after school 60 min
- 6th tardy to any class: Friday after school 90 min
- 7th tardy to any class: Friday after school 120 min
- 8th tardy to any class: Friday after school 150 min
- 9th tardy to any class: Friday after school 180 min
- 10th tardy to any class: Administrative Referral

PBIS

School-wide Non-Negotiables

1. Be on TIME
2. Arrive to class PREPARED with planner, ID and pencil
3. Bring a positive ATTITUDE to school
4. COMPLY immediately when a reasonable request is made: "What is reasonable"
5. Always use proper ETIQUETTE

O.L. Smith School Expectations Matrix

Everywhere	Classrooms	Hallways	Cafeteria	Restrooms/Locker Rooms	Spectator Events/Assemblies	Arrival and Departure	Bus
<ul style="list-style-type: none"> * Respect personal space of others * Use inside voice 	<ul style="list-style-type: none"> * Use appropriate language, tone, and volume * Speak when it's your turn * Listen when others are talking 	<ul style="list-style-type: none"> * 3ft. voice * Close locker gently * Keep hallways clean 	<ul style="list-style-type: none"> * Use good manners * Use a 1ft voice * Only take items that you can pay for 	<ul style="list-style-type: none"> * Use appropriate language * Respect other's privacy * Clean up after yourself * Use indoor voices * Respect the facilities 	<ul style="list-style-type: none"> * Use appropriate volume for the situation. * Only use supportive and positive language * Follow all staff directions * Use appropriate entrances and exits at appropriate times. 	<ul style="list-style-type: none"> * Hands to yourself * Use appropriate quiet voice * Use appropriate language 	<ul style="list-style-type: none"> * Be Courteous * Use appropriate language & volume * Listen carefully when the bus driver is speaking
<ul style="list-style-type: none"> * Respect yourself * Put your best foot forward * Represent yourself and your school properly * Come to school clean, well rested, fed, and ready to learn 	<ul style="list-style-type: none"> * Be on time * Bring all required materials * Give your best effort 	<ul style="list-style-type: none"> * Keep moving toward destination * Keep locker clean and organized * Keep locker locked 	<ul style="list-style-type: none"> * Students must have a pass before leaving the cafeteria * Bring your lunch and/or money * Report theft to a staff member * Have your table and surrounding area clean before dismissals 	<ul style="list-style-type: none"> * Report graffiti, damage, or disturbances to a staff member * Flush the toilet * Clean up after yourself * Return to class promptly 	<ul style="list-style-type: none"> * Watch the entire event * Bring only what is appropriate for the event and leave with your belongings 	<ul style="list-style-type: none"> * Be on time and bring all necessary materials. * Follow all staff directions * Enter school building by appropriate entrances and expected time * After school go to expected destination 	<ul style="list-style-type: none"> * Arrive to your stop on time * Wait for the bus in a safe spot in a single file line * Do not eat or drink on the bus
<ul style="list-style-type: none"> * Use proper hygiene * Report disturbances when you see them to a staff member * Use caution 	<ul style="list-style-type: none"> * Learn and follow each classrooms expectations * Wash/sanitize hands 	<ul style="list-style-type: none"> * Walk at a safe pace * Stay to the right * Keep hands, feet, and objects to yourself 	<ul style="list-style-type: none"> * Students must be on time for lunch * Report potential disturbances to a staff member * Wait your turn in line * Remain seated until dismissed at your designated table/seal * Keep hands, feet, and objects to yourself 	<ul style="list-style-type: none"> * Wash hands thoroughly * Use caution * Hands, feet, objects to self * Locker combinations should remain private * Put all items in locker * Get help immediately from a staff member if needed 	<ul style="list-style-type: none"> * Sit in designated areas * Students must wait for and follow dismissal instructions * At school dances use appropriate dancing (follow the 2 inch rule) * Immediately depart to your expected destination home/bus 	<ul style="list-style-type: none"> * Go to appropriate destination * Keep all objects, hands, feet to yourself * Go directly to your locker then your expected destination * Report disturbances immediately to a staff member 	<ul style="list-style-type: none"> * Use the windows with permission. * Enter & exit the bus without touching others * Remain in your seat until the bus reaches your stop