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**DEPARTMENT OF HUMAN RESOURCES**

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BULLETIN # 83 (2025-26)  
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DATE: March 4, 2026  
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TO: P-12 PRINCIPALS, SUPERVISORS, ENGINEERS, SECRETARIES, PARAPROFESSIONAL/  
INSTRUCTIONALS, FOOD SERVICE, TRANSPORTATION AND NOON HOUR SUPERVISORS

SUBJECT: NON-INSTRUCTIONAL WORK SCHEDULE FOR THE 2026-27 SCHOOL YEAR

For the 2026-27 school year students are scheduled to return to school on Monday, August 24, 2026. The following information is being provided to facilitate summer planning.

The first scheduled work day of the 2026-27 school year for ten (10) month Secretaries and Receptionist/Clerks will be **MONDAY, AUGUST 10, 2026**. **The mandatory secretary in service will be held on Wednesday, August 12, 2026. All building secretaries and receptionists/clerks will be required to attend that day. Media and counseling secretaries interested in this inservice are welcome to attend with the approval of the Director of Human Resources.**

The first scheduled work day of the 2026-27 school year for ten (10) month High School Counseling Secretaries will be **MONDAY, AUGUST 17, 2026**.

The first scheduled work day of the 2026-27 school year for ten (10) month Media Secretaries will be **MONDAY, AUGUST 17, 2026**.

The first scheduled work day of the 2026-27 school year for ALL ten (10) month, GSRP Paraprofessional, Paraprofessional/Instructional, Title I and Special Education paraprofessionals, Instructional Technicians, and Interpreter Technicians will be **Thursday, August 20, 2026**.

The first scheduled work day of the 2026-27 school year for Noon Hour Supervisors who work a breakfast program is **MONDAY, AUGUST 24, 2026**. The first scheduled work day of the 2026-27 school year for Noon Hour Supervisors who **do not** work a breakfast program will be **TUESDAY, AUGUST 25, 2026**.

The first scheduled work day of the 2026-27 school year for ALL Food Service employees will be **THURSDAY, AUGUST 20, 2026. FRIDAY, AUGUST 21, 2026 will be a work day for Food Service Managers only. Food Service employees should use No Students/No Pay (Code #37) or Paid No-School Day.**

The first scheduled work day of the 2026-27 school year for ten (10) month bus drivers and bus attendants will be **WEDNESDAY, AUGUST 19, 2026**. The mandatory professional development will be on **August 19 and August 20, 2026**. **August 21st** will be a normal work day for the Transportation Department.

The first scheduled work day of the 2026-27 school year for all ten (10) month custodians will be **THURSDAY, AUGUST 13, 2026**. **The mandatory custodial professional development will be at a to be determined date.**

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## **Developmental Preschool Staff**

Developmental preschool staff members, including lead teachers, assistant teachers, and the preschool manager will follow the following schedule:

- **MONDAY, AUGUST 24, 2026:** First scheduled workday, featuring a mandatory licensing orientation.
- **TUESDAY, AUGUST 25, 2026:** Work orientation focused on professional expectations.
- **WEDNESDAY, AUGUST 26, 2026 & THURSDAY, AUGUST 27, 2026:** Two contractually designated days for classroom setup.
- **FRIDAY, AUGUST 28, 2026:** Parent-teacher "Meet and Greet" event.

The first week of student attendance will follow a "soft start" model, with students attending half-day morning sessions. Afternoons during this week are reserved for ASQ screenings with families.

## **Kids Club Staff**

For the 2026-27 school year, the Kids Club schedule begins with the first work day for all lead teachers and managers on **THURSDAY, AUGUST 20, 2026**. This date is one day before the district's open house and is designated for work training and a licensing orientation.

Program setup will take place on the following two days:

- **FRIDAY, AUGUST 21, 2026:** First day of program setup, including an afternoon Open House.
- **MONDAY, AUGUST 24, 2026:** Second designated setup day.

The first day Kids Club is open for students will be **TUESDAY, AUGUST 25, 2026**, which is the first full school day for K-12 students.

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