

## Welcome to Dearborn Public Schools!

Each year in August, the Dearborn Teacher University Department hosts a New Teacher Orientation that marks the beginning of the teacher induction for newly hired instructional staff. All instructional new hires are required to attend both days of Dearborn Teacher University Orientation.

### **Orientation Details:**

**Dates:** Monday and Tuesday, **August 18–19**

**Time:** 8:00 AM – 3:00 PM

**Location:** Administrative Service Center – Board Room

**Address:** 18700 Audette, Dearborn, MI 48124

### **Orientation Goals:**

This professional development opportunity is designed to help you:

- Begin building positive relationships with district staff who provide key support and resources.
- Gain awareness of the **Dearborn Public Schools Strategic Plan** and our shared commitment to **professional growth**.

You'll also receive valuable information about:

- Accessing **curriculum and instructional resources**.
- **Employee benefits** and other support available to Dearborn Public Schools staff.
- Relevant **policies and procedures** for your role.
- A **full-day professional development session on classroom management**.

### **Technology Support:**

To access your district email account:

- Call the Help Desk at **313-827-3003** for assistance.
- After receiving your **ID badge** from Human Resources, we encourage you to visit **Room 17 at ASC** for in-person support with setting up your account.
- If setting up over the phone, please note that Help Desk staff will call you back on your cell number (on file with HR) to verify your identity.

### **Questions?**

Please don't hesitate to reach out:

- Fay Turfe: [turfef@dearbornschools.org](mailto:turfef@dearbornschools.org)
- Fatme Faraj: [farajf@dearbornschools.org](mailto:farajf@dearbornschools.org)
- Chelsea Jankowiak: [jankowc@dearbornschools.org](mailto:jankowc@dearbornschools.org)



We're looking forward to meeting you and supporting your journey with Dearborn Public Schools!

*Ms. Fatme Faraj*

Executive Director of Student Achievement

*Ms. Fay Turfe*

Consultant for the Dearborn Teacher University

Greetings New Professional Staff,

The Dearborn Teacher University is excited to announce our new professional staff orientation plans for the upcoming school year. Each year in August, the School Improvement/Dearborn Teacher University Department along with the Human Resources Department hosts a New Teacher Orientation that marks the beginning of the teacher induction for new instructional staff.

***The dates for the orientation are as follows:***

**Monday, August 18 from 8:00 - 3:00 p.m.**

**Tuesday, August 19 from 8:00-3:00 p.m.**

in the Frank Franchi Boardroom ~ Administrative Service Center

Ten Eyck Bldg, 18700 Audette, Dbn, MI 48124

**All instructional new hires are required to attend both days of Dearborn Teacher University Orientation.**

Date	Topic	Audience	Time
<b>Monday, August 18</b>	District Overview	<b>All Newly Hired Professional Staff</b>	8:00-12:00 pm
<b>Monday, August 18</b>	<b>Lunch</b> (On Your Own)	<b>All Newly Hired Professional Staff</b>	12:00-1:00 pm
<b>Monday, August 18</b>	Special Education Planning and Orientation	Special Education Ancillary Staff	1:00-2:30 pm
<b>Monday, August 18</b>	District Professional Development	Classroom/Elective Teachers	1:00-1:30 pm
<b>Monday, August 18</b>	MiStar Walkthrough	Classroom/Elective Teachers	1:30-2:00 pm
<b>Monday, August 18</b>	MDE & District Requirements	Classroom/Elective Teachers	2:00-2:30 pm
<b>Monday, August 18</b>	Q&A / Closing Remarks	<b>All Newly Hired Professional Staff</b>	2:30-3:00 pm
<b>Tuesday, August 19</b>	Respectful Discipline Classroom Management Strategies	<b>All Newly Hired Professional Staff</b>	8:00-12:00 pm
<b>Tuesday, August 19</b>	<b>Lunch</b> (On Your Own)	<b>All Newly Hired Professional Staff</b>	12:00-1:00 pm
<b>Tuesday, August 19</b>	Respectful Discipline Classroom Management Strategies cont.	<b>All Newly Hired Professional Staff</b>	1:00-3:00 pm

*A light breakfast will be provided on both days of orientation beginning at 7:30 a.m.*

***The agenda for the orientation is as follows:***

**Day One, Monday, August 18 from 8:00-12:00:** All newly hired professional staff members.

- ❖ Welcome and overview of the Dearborn Public Schools.
  - Staff will meet Dearborn Superintendent, Board Trustee Representative, Executive Directors and several district department directors and coordinators.
  - Resources and benefits available to Dearborn Public Schools employees.

**Day One, Monday, August 18 from 1:00-3:00:** The group will be split by General Education staff and Special Education Ancillary staff to provide a more comprehensive professional development experience.

- ❖ **All Classroom/Elective Teachers** will have the opportunity to explore and review various curriculum resources that they will utilize in their classrooms. A facilitator will be available to answer any questions and provide support in planning for the year.
- ❖ **All Special Education Ancillary staff** will be working with the Special Education Coordinators to learn about job-specific responsibilities and topics.
  - Department organization and procedures
  - Work schedules & Communication
  - Evaluation Procedures & IEP development
  - Progression monitoring & documentation

**Day Two, Tuesday, August 19 from 8:00-3:00:** All newly hired professional staff members.

*“Reducing Recurring Behavior Problems with Difficult, Disruptive and Non-compliant Students”* with Ms. MaryAnn Brittingham, Brittingham Professional Development Seminars. The seminar will provide teachers with tools, insights and encouragement which will empower them to create a safe learning environment. It is filled with concrete, proven-effective techniques and ready-to-use tools for managing all classroom behavior.

**All instructional new hires are required to attend both days  
of Dearborn Teacher University Orientation.**

Please register for orientation at <https://bit.ly/DRBN2025Orientation> ~OR~ scan the QR code to confirm your attendance at the New Staff Orientation on **August 18-19, 2025** in the Frank Franchi Boardroom ~ **Administrative Service Center, Ten Eyck Bldg, 18700 Audette, Dbn, MI 48124**

Looking forward to meeting you!

*Ms. Fatme Taraj*

Executive Director of Student Achievement

*Ms. Fatme Fay Turfe*

Consultant for the Dearborn Teacher University

