

DEARBORN PUBLIC SCHOOLS
Department of Human Resources
18700 Audette
Dearborn, Michigan 48124
SALARY SCHEDULE 2024-25
Effective 7/1/2024



Administrative Assistants Salary Schedule

GRADE	CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15	STEP 16
1	Executive Administrative Assistant to the Superintendent	\$57,672	\$59,405	\$61,184	\$63,021	\$64,913	\$67,427	\$68,370	\$70,422	\$72,536	\$74,709	\$76,953	\$79,258	\$81,637	\$84,085	\$86,607	\$89,206
2	Administrative Assistant to the Executive Director Administrative Assistant/Office Manager-Payroll	\$52,468	\$54,044	\$55,665	\$57,334	\$59,054	\$60,826	\$63,024	\$64,915	\$66,862	\$68,868	\$70,933	\$73,061	\$75,253	\$77,512	\$79,838	\$82,233
3	Administrative Assistant for Payroll Activities Administrative Assistant/Office Manager – Student Services	\$50,509	\$52,027	\$53,585	\$55,195	\$56,847	\$58,556	\$61,018	\$62,848	\$64,733	\$66,676	\$68,674	\$70,738	\$72,859	\$75,044	\$77,296	\$79,615

“The Superintendent may, at his discretion, place any Administrative Assistant at a higher step on the salary schedule. Step 17 - \$91,882; Step 18 - \$94,639 (Grade 1 only)”

LONGEVITY

- \$ 1,000 After 5 Yrs.
- \$ 3,000 After 7 Yrs.
- \$ 5,000 After 10 Yrs.
- \$ 7,000 After 15 Yrs.
- \$10,000 After 20 Yrs.
- \$12,000 After 25 Yrs.

Extra Misc. Annual \$440 in lieu of TSA