

**DEARBORN PUBLIC SCHOOLS**  
**Department of Human Resources**  
**18700 Audette**  
**Dearborn, Michigan 48124**  
**SALARY SCHEDULE 2022-23**  
**Effective 7/1/2022**



**Administrative Assistants Salary Schedule**

GRADE	CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13
1	Executive Administrative Assistant to the Superintendent	\$52,869	\$54,457	\$56,088	\$57,772	\$59,506	\$61,811	\$62,675	\$64,556	\$66,494	\$68,487	\$70,543	\$72,657	\$74,837
2	Administrative Assistant to the Executive Director	\$48,098	\$49,542	\$51,029	\$52,559	\$54,136	\$55,760	\$57,775	\$59,508	\$61,293	\$63,132	\$65,025	\$66,976	\$68,986
	Administrative Assistant/Office Manager – Payroll													
3	Administrative Assistant for Payroll Activities	\$46,302	\$47,694	\$49,122	\$50,598	\$52,113	\$53,679	\$55,936	\$57,614	\$59,341	\$61,123	\$62,955	\$64,846	\$66,791
	Administrative Assistant/Office Manager – Student Services													

“The Superintendent may, at his discretion, place any Administrative Assistant at a higher step on the salary schedule. Step 14 - \$77,082; Step 15 - \$79,394; Step 16 - \$81,776 (Grade 1 only)”

**NOTES:**

1. Any exception to the above will be by Board of Education action.
2. Persons covered by this salary schedule will be eligible for longevity, if applicable.

**LONGEVITY**

\$1,500 After 7 Yrs.  
 \$2,500 After 10 Yrs.  
 \$5,000 After 15 Yrs.  
 \$7,000 After 20 Yrs.

**Extra Misc. Annual \$440 in lieu of TSA**