



**ACKNOWLEDGEMENT OF  
DISTRICT POLICIES, PROCEDURES AND ADMINISTRATIVE  
GUIDELINES**

As an applicant for a support staff position with the Dearborn Public Schools, my signature on this form certifies that I have been provided access to the Dearborn Public Schools District Policies, Procedures, and Administrative Guidelines as part of my orientation process. I have read and understand the following Policies and any accompanying Administrative Guidelines:

- #4110 Staff Ethics
- #4122.01 Drug Free Workplace
- #4170 Substance Abuse
- #4123 Section 504/ADA Prohibition of Disability Discrimination in Employment
- #4213 Student Supervision and Welfare
- #4231 Outside Activities of Support Staff
- #4362 Anti Harassment
- #4362.01 Violence or Threatening Behavior Toward Staff members
- #4362.02 Workplace Safety
- #4430.01 Family & Medical Leave of Absence
- #4437.01 Military Leave

All District Policies are available on the District's Website  
<https://go.boarddocs.com/mi/drb/Board.nsf/Public?open&id=policies>

I also understand that my failure to follow Dearborn Public Schools District Policies, Procedures and Administrative Guidelines may result in my termination as a district employee.

I acknowledge that I have been given instructions on how to access eEmployee Sign-On Procedures and work-rules and regulations for non-instructional staff.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Social Security Number (LAST 4 DIGITS)

\_\_\_\_\_  
Date