

**LETTER OF UNDERSTANDING
BETWEEN DEARBORN BOARD OF EDUCATION
AND
DEARBORN FEDERATION OF TEACHERS**

Extra Pay Assignment for Family, Career and Community Leaders of America (FCCLA)


The Dearborn Board of Education (hereinafter referred to as the Board) and the Dearborn Federation of Teachers (hereinafter referred to as the DFT) agree as follows:

To provide equitable and fair access to leadership opportunities for all Career and Technical Education (CTE) students, the board is establishing a Family, Career and Community Leaders of America (FCCLA) Career & Technical Student Organization (CTSO).

The Board and DFT agree to add the position FCCLA Advisor to the list of extra pay assignments listed in the CBA. The extra pay for this assignment is 3.0% of the average contract salary as determined by the CBA. A copy of the job description is attached.

This agreement shall be in place for the entire length of the CBA expiring in 2023.

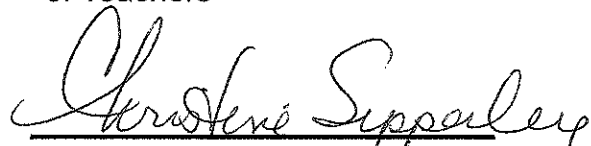
For the Board of Education of the
School District of the City of Dearborn



Glenn Maleyko, Ph.D, Superintendent

8/21/18
Date

For the Dearborn Federation
of Teachers



Christine Sipperley, DFT President

8/21/18
Date

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DEPARTMENT OF HUMAN RESOURCES

Robert Seeterlin, Director

Ruth Bankhead, Supervisor

BULLETIN # (2018-2019)

DATE: July 2018

TO: All Staff Members

SUBJECT: System-wide Extra Pay Assignment – Career and Technical Student
 Organization (CTSO) Advisor (FCCLA)

The following extra pay assignments are available for the 2018-2019 school year. Please find attached the job description for the extra pay assignment – CTSO Advisor (FCCLA)

Letters of interest for this position should be directed no later than 4:00 p.m., September 1, 2018 to:

Robert Seeterlin, Director
Department of Human Resources
18700 Audette
Dearborn, Michigan 48124

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TITLE OF POSITION: FCCLA ADVISOR

DIRECTLY RESPONSIBLE TO: Principal

EXTRA COMPENSATION: 3.00

LENGTH OF SEASON: School Year

REQUIRED QUALIFICATIONS:

1. Employee of the Dearborn Public Schools.
2. Possession of a State of Michigan Standard/Professional or Standard/Professional CTE Teaching Certificate or Annual CTE Authorization.
3. CTE Certification is preferred

DESIRABLE QUALIFICATIONS:

1. Organizational ability.
2. Ability to relate positively to students, parents, staff and administrators.
3. Successful experience working with students in settings outside of the traditional classroom.

PRIMARY RESPONSIBILITY:

To provide leadership in the planning, organizing and implementation of district Career and Technical Student Organization (CTSO).

DUTIES AND RESPONSIBILITIES:

1. Recruit students to participate in FCCLA
2. Organize meetings
3. Maintain financial records (state, regional and national) levels
4. Prepare students for state, regional and national competitive events
5. Organize and conduct fundraising activities
6. Sponsor, organize, and lead regional and state competitions on a rotation basis

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