



Henry Ford College – P-12 Relations

Secondary Articulation Agreement

Part A (To be completed by Secondary CTE Instructor and/or Administrator.)

District / High School / Career Center: Dearborn Public Schools

Secondary Program Title: Accounting/Finance CIP Code: 52.0800

Name and Title of Secondary Contact: Shannon Peterson, Executive Director of Student Achievement

Mailing Address: 18700 Audette Dearborn MI
Street and Office Number City State & Zip

Office Phone: 313 827-3023 E-Mail: peterss@dearbornschools.org
Area Code Number

Part B (To be completed by HFC Instructor and/or Administrator.)

HFC Program Title: Accounting CIP Code: 52.0301

Date of Agreement: March 25, 2019

Agreement Period: 3-years

*Expiration Date: March 25, 2022

*For the purposes of students enrolling and receiving articulated credit, this agreement remains effective for three (3) additional years after the expiration date. This will allow students who completed the secondary program during the agreement period to finalize the agreed upon requirements and receive articulated credit.

Purpose: The purpose of this agreement is to facilitate the transition of students from the above-named high school Career and Technical Education program to the aligned Career and Technical Education program at Henry Ford College (HFC). Academic credit is awarded for course requirements of the HFC certificate or degree program based on the completion of equivalent courses in the above named program at the recognized secondary institution.

General Terms and Conditions: An articulation agreement established with the College shall not exceed three years in duration. Students requesting articulated credit shall satisfy the conditions and requirements as stated in this agreement within three (3) years after their termination of student status at the secondary institution. Any request received after that period shall be subject to approval by the appropriate HFC instructor and associate dean. Credit will be awarded as specified under the "Program Specific Terms, Conditions, and Requirements" of this agreement. Students shall be responsible for initiating the process to receive articulated credit as specified by this agreement by submitting a completed "CTE Student Application for Articulated Credit" form. **NOTE: CREDITS MAY NOT TRANSFER TO A 4-YEAR INSTITUTIONAL PARTNER.**

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Revisions: This agreement shall be reviewed annually by both parties or at such time that substantive program changes occur within the HFC or secondary program. Revisions may be in writing and agreed to by both parties before any modifications are made to this agreement.

Secondary Articulation Agreement Program Specific Terms, Conditions, and Requirements

Part A (To be completed by HFC Instructor and/or Administrator.)

HFC Program Title: Accounting CIP Code: 52.0301
(The space below is used by HFC Instructors and/or Administrators to specify secondary articulation agreement terms, conditions, and requirements for the above program.)

For articulated credit **BAC 131 (Introduction to Financial Accounting-4cr)** students must demonstrate competency at a satisfactory level for each course objective stated in the Course Competencies Survey and complete prescribed courses at Henry Ford College.



To receive escrowed credit for **BAC 131 (Introduction to Financial Accounting-4cr)**, DPS teacher will certify that the student has satisfactorily completed Dearborn Public Accounting/Finance program (Accounting 1-3) with a "C" or better before the escrowed credit is released.

To receive credit for **BAC 131 (Introduction to Financial Accounting-4cr)** the student must also complete:

- **BAC 132 (Introduction to Managerial Accounting)** **4.00 hours**
 - And
 - **BAC 231 (Asset Accounting)** **4.00 hours**
- TOTAL: 8.00 hours**

articulation agreement is predicated only on the evaluation of the Accounting/Finance curriculum. Supportive or ancillary courses have not been considered for this agreement.

Authorizing Signatures:

 Shannon Peterson, Executive Director of Student Achievement Secondary Instructor or Administrator Name and Title	4/2/2019 Date
 HFC Instructor or Faculty Chair Name and Title	4/25/19 Date