

Henry Ford College – P-12 Relations

Secondary Articulation Agreement

Part A (To be completed by Secondary CTE Instructor and/or Administrator.)

District / High School / Career Center: Dearborn Public Schools

Secondary Program Title: Digital/Multimedia CIP Code: 11.0801
 Name and Title of Secondary
 Contact: Shannon Peterson, Executive Director of Student Achievement

Mailing Address: 18700 Audette Dearborn MI
 Street and Office Number City State & Zip

Office Phone: 313 827-3023 E-Mail: peterss@dearbornschools.org
 Area Code Number

Part B (To be completed by HFC Instructor and/or Administrator.)

HFC Program Title: Graphic Design CIP Code: 50.0409

Date of Agreement: March 25, 2019

Agreement Period: 3-years

*Expiration Date: March 25, 2022

*For the purposes of students enrolling and receiving articulated credit, this agreement remains effective for three (3) additional years after the expiration date. This will allow students who completed the secondary program during the agreement period to finalize the agreed upon requirements and receive articulated credit.

Purpose: The purpose of this agreement is to facilitate the transition of students from the above-named high school Career and Technical Education program to the aligned Career and Technical Education program at Henry Ford College (HFC). Academic credit is awarded for course requirements of the HFC certificate or degree program based on the completion of equivalent courses in the above named program at the recognized secondary institution.

General Terms and Conditions: An articulation agreement established with the College shall not exceed three years in duration. Students requesting articulated credit shall satisfy the conditions and requirements as stated in this agreement within three (3) years after their termination of student status at the secondary institution. Any request received after that period shall be subject to approval by the appropriate HFC instructor and associate dean. Credit will be awarded as specified under the "Program Specific Terms, Conditions, and Requirements" of this agreement. Students shall be responsible for initiating the process to receive articulated credit as specified by this agreement by submitting a completed "CTE Student Application for Articulated Credit" form. **NOTE: CREDITS MAY NOT TRANSFER TO A 4-YEAR INSTITUTIONAL PARTNER.**

Revisions: This agreement shall be reviewed annually by both parties or at such time that substantive program changes occur within the HFC or secondary program. Revisions may be in writing and agreed to by both parties before any modifications are made to this agreement.

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Secondary Articulation Agreement Program Specific Terms, Conditions, and Requirements

Part A (To be completed by HFC Instructor and/or Administrator.)

HFC Program Title: Graphic Design CIP Code: 14.1004

(The space below is used by HFC Instructors and/or Administrators to specify secondary articulation agreement terms, conditions, and requirements for the above program.)

For articulated credit in **CIS 100 (Intro to Information Technology-3cr)**, students must demonstrate competency at a satisfactory level for each course objective stated in the Course Competencies Survey and complete prescribed courses at Henry Ford College.



To receive articulated credit for **CIS 100 (Intro to Information Technology-3cr)**, DPS will certify that the student has satisfactorily completed Dearborn Public Schools Digital/Multimedia program with a grade of “C” or better in Software Specialist I and/or Design Concepts 2D/3D and passes the HFC departmental exam

For articulated credit in **ART 107 (Photoshop-3cr)** and/or **ART 114 (Graphic Design Studio 1 – 3cr)** students must demonstrate competency at a satisfactory level for each course objective stated in the Course Competencies Survey and complete prescribed courses at Henry Ford College.

To receive articulated credit for **ART 107 (Photoshop-3cr)** DPS will certify that the student has satisfactorily completed Dearborn Public Schools’ Software Specialist I and/or Design Concepts 2D/3D Course(s) with a “C” or better and submit a portfolio for HFC Review

To receive escrowed credit for **ART 114 (Graphic Design Studio 1 – 3cr)** DPS will certify that the student has satisfactorily completed Dearborn Public Schools’ Software Specialist I and/or Design Concepts 2D/3D Course(s) with a “C” or better and submit a portfolio for HFC Review

Authorizing Signatures:

	4/2/2019
Shannon Peterson, Executive Director of Student Achievement	Date
Secondary Instructor or Administrator Name and Title	
	4/25/2019
Victoria Shepherd, Faculty Lead Graphic Design	Date
HFC Instructor or Faculty Chair Name and Title	